

ACFD Oral Health Access Fund project

PROJECT SUMMARY

An essential element in improving access to oral health care is to ensure that oral health care professionals (OHCP) such as dental assisting, dental hygiene, dental therapy, denturists, dentistry, and dental specialist learners are knowledgeable concerning the barriers to care faced by marginalized groups. The project's overall goal is to develop and make available nationally a broad range of learning modules to better prepare OHCP learners to deliver care to marginalized groups. These modules can also be used for professional development of licensed professionals. A project team led through the Association of Canadian Faculties of Dentistry (ACFD), comprising of expert educators and other stakeholders such as representatives of marginalized groups will perform the work. We anticipate developing about 10-12 evidence-based and patient/community group-centered modules available to teach OHCP learners and practicing professionals to be housed on the ACFD website.

TITLE: Academic lead

RESPONSIBLE TO: ACFD Board & University of Manitoba Dr Gerald Niznick College of Dentistry

TIME COMMITMENT: 5 days/week during initial 6 months then 3 days/week for remainder of project

COMPENSATION: Up to \$150-200,000/year (FTE) depending on training and previous experience

Proposed Start Date: TBD

DUTIES:

- Directly supervise the core project staff.
- Oversee all elements of the project.
- Work directly with the project manager and the project coordinator to:
 - Hire staff
 - Coordinate and liaise with all stakeholders involved in project, including organizing and chairing meetings and any subsequent actions
 - Oversee creation of module teams
 - Organize and coordinate the module teams
 - Oversee content development of modules
 - Oversee and coordinate creation of modules
 - Oversee and coordinate module delivery
 - Oversee and coordinate integration of project material with ACFD website
 - Oversee and coordinate evaluation of modules
 - Oversee module online and in-person meetings and travel when necessary
 - Oversee module report preparation and other forms of project dissemination
 - Oversee preparation of activity and financial reports for federal government and University of Manitoba Dr Gerald Niznick College of Dentistry
 - Oversee finances of project
 - Oversee and coordinate translation of project material between English and French as necessary

QUALIFICATIONS AND EXPERIENCE FOR THE POSITION:

- Experience leading and managing large academic, research and/or similar projects.
- Appropriate expertise and knowledge of the content area of the project i.e. teaching professionals about the issues of access to [dental] oral healthcare services among marginalized community groups.
- Possession of highly developed administrative and organizational skills.
- Experience in written and oral communications for formal documents, website and other settings.
- Ability to respond to the multiple needs of performing the project work in a timely manner.
- Ability to show initiative and judgment.
- Flexibility of time and person.
- Bilingualism is an asset.

APPLICATION PROCESS

Necessary application documents:

- Letter of application outlining previous experience and reasons for application
- Curriculum vitae
- Names and contact information of 3 referees

Send application material to admin@acfd.ca. The process of selecting the successful candidate will start as of January 19th 2026. Short-listed candidates will be contacted for an online interview.

For further information on the project and work, contact ACFD Executive Director, Dr. Paul Allison at paul.allison@mcgill.ca