

## **Lead Instructional Designer – Health Professions Education (Online Learning)**

### **PROJECT SUMMARY**

The Association of Canadian Faculties of Dentistry (ACFD) is leading a national initiative to develop a series of evidence-based educational modules aimed at improving access to oral health care for underserved populations. The project will develop approximately 10–12 asynchronous learning modules to support learners and practicing oral health care professionals in providing equitable, person-centered care.

These modules will be informed by a national learning needs assessment, and the content will be developed collaboratively with subject matter experts, educators, and representatives from underserved communities. The Instructional Designer will play a central role in establishing the pedagogical framework and ensuring coherence and quality across all modules.

**TITLE:** Senior Instructional Designer / Educational Strategist (Health Professions Education)

**RESPONSIBLE TO:** Academic Lead, ACFD Oral Health Access Fund Project

**TIME COMMITMENT:** Full-time (5 days/week), one-year contract

**LOCATION:** Remote (Canada)

**COMPENSATION:** Up to \$85,000-110,000/year (FTE) depending on training and previous experience

**PROPOSED START DATE:** May 1<sup>st</sup>, 2026

### **Position Overview**

The Instructional Designer will work closely with the Academic Lead, Educational Analyst, Project Manager, and Module Leads to translate findings from the learning needs assessment into high-quality, engaging asynchronous educational modules.

The Instructional Designer will play a key role in developing the overall pedagogical architecture and module design framework, ensuring consistency across modules and alignment with best practices in online learning.

### **DUTIES**

- Develop the **overall instructional design framework** for the learning modules.
- Create **standardized module templates** to ensure structural consistency across modules.

- Work closely with module leads to translate content expertise into **clear learning objectives, learning activities, and assessments**.
- Design engaging **asynchronous learning experiences** appropriate for health professions learners.
- Design **assessments** that are aligned with **learning objectives**.
- Recommend and implement strategies for **interactive and reflective learning**.
- Advise on best practices in **online pedagogy and digital learning design**.
- Support module leads in adapting content for **online delivery**.
- Coordinate module development **timelines** with module leads.
- Contribute to ensuring **accessibility and inclusive design** across modules.
- Contribute to module review and quality assurance processes.

## QUALIFICATIONS AND EXPERIENCE

### Ideal candidates will have:

- Minimum **3–5 years** experience designing asynchronous online learning modules with proven experience in project management.
- Familiarity with **instructional design models** (e.g., ADDIE, backward design, constructive alignment).
- Experience collaborating with **subject matter experts**.
- Strong ability to translate complex content into **clear and engaging learning experiences**.
- Experience working with **learning management systems (LMS)** and online learning tools.
- Excellent communication and facilitation skills.

### Assets:

- Experience in **health professions education**
- Experience working on **national or multi-institutional educational initiatives**
- Ability to work in English and French

## APPLICATION PROCESS

### Necessary application documents:

- Letter of application outlining previous experience and reasons for application
- Curriculum vitae
- Names and contact information of 3 referees

Send application material to [noramakansi@acfd.ca](mailto:noramakansi@acfd.ca). The process of interviewing candidates will start as of April 8th, 2026. Only short-listed candidates will be contacted for an online interview.