

ACFD Oral Health Access Fund project

PROJECT SUMMARY

An essential element in improving access to oral health care is to ensure that oral health care professionals (OHCP) such as dental assisting, dental hygiene, dental therapy, denturists, dentistry, and dental specialist learners are knowledgeable concerning the barriers to care faced by underserved groups. The project's overall goal is to develop and make available nationally a broad range of learning modules to better prepare OHCP learners to deliver care to underserved groups. These modules can also be used for professional development by licensed professionals. A project team led through the Association of Canadian Faculties of Dentistry (ACFD), comprising of expert educators and other stakeholders such as representatives of underserved groups will perform the work. We anticipate developing about 10-12 evidence-based and patient/community group-centered modules available to teach OHCP learners and practicing professionals to be housed at the ACFD website.

TITLE: Educational Analyst – Remote

RESPONSIBLE TO: OHAF project Academic Lead

TIME COMMITMENT: One year contract. 5 days/week for the initial 6 months, then 3 days/week for the remainder of the year

COMPENSATION: Up to \$70,000–\$90,000 (for 1 FTE) for the one-year contract, depending on training and previous experience

Proposed Start Date: Immediate

IDEAL BACKGROUND: Health professions or medical/dental training with experience/expertise in education methods and approaches, or education sciences; a PhD, postdoc, or equivalent applied experience; experience with curriculum mapping or educational analysis strongly preferred.

DUTIES:

Working closely with and under the supervision of the project Academic Lead to:

- Lead the learning needs assessment phase of the project, including environmental scanning, surveys and stakeholder consultation.
- Conduct a focused environmental scan of existing educational modules on access to care for underserved populations in Canada and select international contexts.
- Coordinate national surveys and consultations with representatives of OHCPs and community stake holders to identify perceived learning needs and priority gaps.

This role involves close collaboration with members of the project team to ensure a coordinated and methodologically consistent learning needs assessment. The educational analyst will:

- Collaborate with the project librarian to identify and map formal and grey literature on existing modules.
- Work closely with the project manager and research assistant to plan and implement the learning needs assessment survey and consultations with community stakeholders, relevant associations and regulatory bodies, as well as professionals and trainees across OHCPs.
- Work closely with the research assistant to organize, code, and analyze educational modules and consultation data using a standardized framework
- Lead the synthesis of findings and prepare module-specific synthesis reports.

QUALIFICATIONS AND EXPERIENCE FOR THE POSITION:

- Background in health professions education, medical/dental education, or education sciences (PhD, postdoc, or equivalent applied experience).
- Experience with curriculum mapping or educational analysis strongly preferred.
- Possession of highly developed administrative and organizational skills.
- Experience in written and oral communications.
- Ability to respond to the multiple needs of performing the project work in a timely manner.
- Ability to show initiative and judgment.
- Flexibility of time and person.
- Bilingualism (English/French) is an asset

APPLICATION PROCESS

Necessary application documents:

- Letter of application outlining previous experience and reasons for application
- Curriculum vitae
- Names and contact information of 2 referees

Send application material to admin@acfd.ca. The process of selecting the successful candidate will start as of February 28th 2026. Short-listed candidates will be contacted for an online interview.

For further information on the project and work, contact the project Academic Lead, Dr. Nora Makansi at nora.makansi@mcgill.ca