

Research Assistant – JOB POST

PROJECT SUMMARY

The Association of Canadian Faculties of Dentistry (ACFD) is leading a national initiative to develop a series of evidence-based educational modules aimed at improving access to oral health care for underserved populations. The project will develop approximately 10–12 asynchronous learning modules to support learners and practicing oral health care professionals in providing equitable, person-centered care.

As part of the learning needs assessment phase of the project, the team will be conducting environmental scans, national surveys, and stakeholder consultations to identify gaps in education and training.

TITLE: Research Assistant (Remote- Canada)

RESPONSIBLE TO: Educational Analyst and Academic Lead

TIME COMMITMENT: Full-time for the first 6 months, with the potential to extend for an additional 6 months in a part-time capacity, depending on project needs.

COMPENSATION: Prorated salary of up to \$60,000–\$80,000 annually (based on a full-time equivalent 1 FTE for one year), depending on training and prior experience.

PROPOSED START DATE: April 15th, 2026

DUTIES

The Research Assistant will support the Educational Analyst in:

- Conducting environmental scans of existing educational modules and resources
- Organizing and extracting data from identified materials using a coding framework
- Supporting the design and distribution of needs assessment surveys
- Managing and analyzing survey data sets
- Assisting Educational Analyst during consultation interviews
- Supporting analysis of qualitative data and open-ended responses
- Assist in synthesizing findings for reports and presentations

QUALIFICATIONS

Required:

- MSc or higher degree in health sciences, psychology, education, public health, or related field
- Experience with:
- Survey data analysis
- Basic quantitative analysis
- Strong organizational and data management skills
- Excellent oral written communication skills
- Bilingual (English/French)

APPLICATION PROCESS

Necessary application documents:

- Short cover letter outlining relevant experience
- Curriculum vitae
- Names and contact information of at least 2 referees

Send application material to noramakansi@acfd.ca. The process of interviewing candidates will start as of April 7th, 2026. Only short-listed candidates will be contacted for an online interview.